

City of Minburn  
City Council Meeting  
May 10, 2010

The Minburn City Council met in regular session at 7:00 p.m. Present were Mayor Pace, Council Members: Lucas Asche, David Baccus, Jordan Lint, Donald Peel, and Phyllis Moss. Attorney Beverly Wild was also present.

**Agenda:** Motion Baccus, second Moss to approve agenda. All Ayes. Motion carried.

**Minutes:** Motion Baccus, second Moss to approve minutes of March 29, 2010 and April 12, 2010. All Ayes. Motion carried.

**Bills:** Motion Asche, second Moss to approve payment of bills as presented. All Ayes. Motion carried.

**Public Hearing to approve Amended Budget:** Motion Asche, second Moss to enter into public hearing regarding amendment of the 2009-2010 fiscal year budget. There were no public comments, either written or verbal. Motion Asche, second Baccus to approve the amended budget. Resolution 2010-07 was passed approving the amended budget. Roll call vote: Asche Aye, Baccus Aye, Lint Aye, Moss Aye, Peel Aye. Motion Baccus, second Moss to exit public hearing and enter into general council session.

**Building Permit for 517 Baker:** Application withdrawn, no action taken.

**Community Planning Hearing:** Mayor Pace reported on his meeting with the ADM school officials. The school and city are developing a loosely written partnership agreement for the feasibility study which will focus on the Minburn school building.

**Police:** Discussion of vandalism at the school and at Rogers Park by juveniles. Attorney Wild explained the juvenile court process, community service requirements and the program for restitution, if applicable. She will check to see if the vandalism has been report to the juvenile court office.

**Library:** Mayor Pace appointed Megan Cline to new six year term on the library board. The library is sponsoring a performance by the Heartland Youth Choir on Saturday, May 22<sup>nd</sup>.

**Cemetery:** Phyllis Moss reported the areas the evergreen trees are to be planted at the cemetery have been flagged at 25 feet apart for the windbreak and at the main and west entrance gates. The water has been shut off at the cemetery due to a water main break.

Engineer Russ Lemke reported he spoke to Guthrie County Rural Electric about using a solar energy bulb to light the flag pole at the cemetery but it was decided that they were not effective on a 35 foot pole. It was also discussed that the meters at the lagoon and at the cemetery are too far apart to be combined.

**Streets:** Dave Baccus reported the largest potholes will be filled with cold pack until the major street repairs can be done in June and July.

**Parks:** Discussion on the refurbishing of the Skate Shack being an Eagle Scout Project. Mayor will notify Mark Hinds that the project can move forward. The timing of the project will have to be coordinated with the concert and skating rink schedules.

Jennifer Pineda and Rick Johnson have volunteered to open the skate shack and sell concessions on Thursday and Friday nights during the summer.

Two drinking fountains have been donated to the city by Stacy Freestone. He also is donating a light fixture for the welcome sign on the north edge of town.

DOT has approved Kirkham Michael and Associates as a consultant for the city to start contract negotiations to restore the Depot. The engineer, architect, city clerk, council members and a member of the Minburn Community Betterment Group will meet soon to walk through the Depot and discuss the interior design and usage. They will then submit an estimate for the consultant contract, including any subconsultant, which the city will then have to submit to DOT for approval.

Heartland Coop sent a letter to the city confirming they will pay all costs associated with the relocation of the Depot. Discussion on easements before the Coop attorney prepares the documents. Mayor Pace will contact Snyder Engineering about the legal descriptions needed for the agreements.

Motion Peel, second Asche to change the previous decision to remove the jungle gym at Rogers Park. Instead the railroad ties will be removed and the ground graded. All Ayes, motion carried. A tentative date of Friday June 18<sup>th</sup> set for a work-day at Rogers Park.

**Water:** Second reading of Ordinance 2010-01. Motion Baccus, second Moss to adopt ordinance raising the water rates. Roll call vote: Asche Aye, Baccus Aye, Lint Aye, Moss Aye and Peel Aye. Motion carried. Motion Peel, second Asche to waive the third reading of Ordinance 2010-01. Roll call vote: Asche Aye, Baccus Aye, Moss Aye and Peel Aye. Lint Nay. Motion carried. Ordinance will go into effect July 1, 2010.

**Sewer:** Second reading of Ordinance 2010-02. Motion Baccus, second Lint to adopt ordinance raising the sewer rates. Roll call vote: Asche Aye, Baccus Aye, Lint Aye, Moss Aye and Peel Aye. Motion carried. Motion Peel, second Asche to waive the third reading of Ordinance 2010-02. Roll call vote: Asche Aye, Baccus Aye, Lint Aye, Moss Aye and Peel Aye. Motion carried. Ordinance will go into effect July 1, 2010.

Attorney Wild reported on meeting with Sandy Johnson and Clerk regarding USDA Rural Development loans and grants. Discussion on criteria to meet the application requirements and doing a median income survey. The results of the I-Jobs application should come out in June.

An offer to purchase the land where the new lagoon will be placed has been preliminarily accepted by the Seller. Attorney Wild will draft the land purchase agreement; however, it cannot be finalized until after the necessary notices have been done in accordance with IDED rules since CDBG funds will be used for the purchase.

Disposal of florescent lights was discussed. The Clerk will investigate options.

**Public Works:** Will advertise for part-time summer help. Applicant must be age 18 or over, pay will be minimum wage.

Mayor Pace will write a letter to the director of the E 911 Board stating David Baccus is the appointee from Minburn to serve on the board.

**Adjournment:** Motion Peel, second Moss to adjourn. Motion carried. Meeting was adjourned at 9:30 p.m.

---

Mayor

---

ATTEST:

Susan Fitch, City Clerk